# HUDSON COUNTY SCHOOLS OF TECHNOLOGY

## PROFESSIONAL VALIDATION

Teacher_____Subject_____Date_____
Activity Observed _____Time_____ Grade_____
Program: _____Location_____ Project Based ___yes ____no
Observer/Title_____ Tenure____ Non-Tenure____

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MISSION STATEMENT

We are a passionate multi-dimensional learning community that prepares our learners to succeed by providing quality educational opportunities.

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Criteria: Ex-Exemplary P- Proficient E- Emerging N/A-Not Applicable

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1. Planning and Preparation

___ a. Demonstrates Knowledge of Content and Curriculum
___ b. Selects Instructional Objectives for Curriculum Adherence and Student Level
___ c. Systematically Plans Instructional Activities
___ d. Demonstrates Knowledge of Instructional Materials, Resources and Lesson Plans
___ e. Utilizes Technology for Home and Classroom use
___ f. Establishes High Expectations for the Learning of all Students

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Observations:

Suggestions:

Teacher/Facilitator/Advisor's Comments:

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2.Student Progress and Learning

___ a. Assess Students on Course Objectives as Required Using a Variety of Evaluative Techniques
___ b. Monitors Student Progress and Understanding Throughout the Lesson/Unit
___ c. Demonstrates Knowledge of Students (Individual Differences, Learning Styles, Skills and Knowledge, Reading & Comprehending the IEP Goals)
___ d. Uses Assessment Results for Instructional Planning (Differentiation,

Technology, Feedback, Project Base Instruction, IEP Stipulations)

___ e. Maintains Accurate Records on Student Progress and Performance (Grade Book, Pupil Participation, Student Portfolios)

___ f. Maintains a Planbook or Syllabus to Monitor the Completion of the Course Requirements

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Observations:

Suggestions:

Teacher/Facilitator/Advisor's Comments:

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3. Instruction

___ a. Selects Appropriate Teaching Methods and Practices to Accomplish the Objectives and Goals of the Lesson

___ b. Communicates and Presents the Lesson Clearly and Accurately

___ c. Adjusts Teaching Techniques to Meet the Needs of All Students (Meeting/ Addressing the Needs and Interests of Individual Students and/or IEP's)

___ d. Employs Effective Questioning and Discussion Techniques

___ e. Engages Students in all Aspects of Learning (Critical Thinking, Problem Solving, Essential knowledge)

___ f. Provides Feedback to Students

___ g. Implements Project Based Strategies to Enhance Instruction, Improve Learning, and Promote Collaborative Planning

___ h. Lessons are Aligned with an Integrated Curriculum /Disciplinary Instruction

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Observations:

Suggestions:

Teacher/Facilitator/Advisor's Comments:

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4. The Classroom Learning Environment

___ a. Creates an Environment of Respect, Trust, and Rapport with Students and Staff

___ b. Provides an Educational Environment and a Culture for Learning to Promote Student Achievement

___ c. Maintains an Orderly and Safe Physical Environment

___ d. Implements Classroom Rules/Routines

___ e. Monitors Student Behavior and Incorporates Class Management Techniques

___ f. Utilizes Classroom Space Effectively

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Observations:

Suggestions:

Teacher/Facilitator/Advisor's Comments:

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5. Project Based Learning, Design, and Management

__ a. Compiles Information for Standard Based Projects Identified for Each Student

__ b. Organizes/Prepares Portfolio Assessment/Personal Student Learning Plans ( IEP Goals/Objectives)

__ c. Determines and Plans Individual Tutoring (Assistance/Support in Specific Con-Tent Skills to Address the Standards and Improve Competencies

__ d. Integrates a Tracking/Reporting System (Project Foundry, Blackboard, etc.)

__ e. Formulates a Student Coaching/Mentoring Plan

__ f. Selects and Assess Program Surveys (HOPE Surveys) by Peers, Students, and Parents
__ g. Plans Advisory Meetings and Continuously Defines Usage of the Facility Design
__ h. Incorporates After School Programs/Partnerships (Enrichment/College Courses)
__ i. Selects, Summarizes, and Interprets results from Assessments ( Rubrics: Projects, Research, Presentations, Writing, Homework, ACT/SAT Scores, Proficiencies (Content Area Criteria), Progress Reports, Marking Period Grades, State Tests (HSPA/Specialized Subjects)
__ j. Identifies Professional Development Plans for Self and School (Program)
__ k. Selects Student Work Stations and Makes Decisions for Technology Support

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Observations:

Suggestions:

Teacher/Facilitator/Advisor's Comments:

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6. Professional Improvement and Responsibilities

___ a. Displays Professional Ethics and Decorum
___ b. Attends Faculty Meetings, Advisory Committees, and Action Research Collaboration
___ c. Provides Adequate Resources for the Well-Being of Students and Academic Growth (Drug & Alcohol Abuse, Test Taking Skills, After School Programs, College Decisions, and Parental Conferences
___ d. Demonstrates Professional Standards (District Regulations, Department Decisions, Positive Attitude, and Promoting School Practices)
___ e Professional Development( Workshops, Forums, Curriculum Committees, College Credits, Advanced Degrees, District Requirements)
___ f. Professional Participation (School Events, District Projects, Mentorships)
___ g. Highly Proactive in Serving Students (Resourceful) (Addressing IEP Goals)

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Documentation/Logs:

Suggestions:

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*Comments in Regard to the **Current** Professional Development Plan.
School Year_____

1. Have your Professional Development Goals been met? (a-j)
   a. Yes____
   b. No____ Why Not?

2. Are all of your goals related to the New Jersey Standards for Professional Development? Explain.

3. Which three suggested activities to accomplish your goals were the most rewarding and helped with continuing your educational progress and growth?

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Comments:

Signature: Principal/Ass't/Vice/Supervisor _____Date_____

Signature: Teacher/Facilitator/Advisor _____Date_____

*The signature of the staff member does not necessarily indicate agreement, but rather that a conference has been held and that the staff member has received a copy of the written Validation.