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To: Chief School Administrator, Charter School and Renaissance School Project Leads Route To:  
School Business Administrators, NJ SMART Web User Administrators

From: Lisa J. Gleason, Ed.D., Assistant Commissioner  
Division of Academics and Performance

## School Performance Reports Updates and Reminders

The New Jersey Department of Education (NJDOE) released the [2019-20 New Jersey School Performance Reports](#) on **April 7, 2021**. This memo gives districts some updates and some reminders about the reports.

### District Website Links to School Performance Reports

As a reminder, districts are required under the federal Every Student Succeeds Act (ESSA) to post a link to the School Performance Reports on their website (ESSA Section 1111(h)(2)(B)(iii)(I)). The attached spreadsheet includes the suggested link for districts to use for each school and district. These links go to the School Performance Reports webpage that provides options for detailed and summary reports in both English and Spanish. Districts may feature the links on the attached spreadsheet on their website or choose to link directly to detailed or summary reports.

### School Performance Report Notes for Data Issues

A new option that was added with last year's reports is the notes section on the overview page of the reports. This section gives NJDOE the ability to flag data issues within the reports when there may have been a data submission error. This notes section will not be used to correct data within the reports, however it will flag if there are data elements in the reports that may have errors and may not accurately reflect the student population. Districts should contact [reportcard@doe.nj.gov](mailto:reportcard@doe.nj.gov) if they have identified a data quality issue and would like NJDOE to determine if a note would be appropriate.

### School Performance Reports Feedback

The NJDOE transitioned to a new reporting system this year and we are interested in your feedback on the new reports. We also continue to seek public input on how to improve future reports. Please complete our [feedback survey](#) to let us know ways we can make the reports more useful to you and your community.

There are optional tools available to help share the information in the reports with your communities on the [NJDOE School Performance Reports resources](#) page, including a [sample superintendent letter](#) and a [PowerPoint template](#). If you want to share how you are using the reports in your district in your work and/or planning, please contact [reportcard@doe.nj.gov](mailto:reportcard@doe.nj.gov). We want to hear if you are using the optional tools we provide and if there are ways we could improve or add to those tools for future years and also share best practices with other districts.

### Upcoming End of Year NJ SMART Submissions

Much of the data in the School Performance Reports comes from district reported data via NJ SMART submissions. The NJDOE will use data from the following 2020-2021 end of year (EOY) submissions in the 2020- 2021 School Performance Reports, which will come out next year:

- Course Roster Submission
  - Practice Period: April 12 – June 30, 2021 (Currently open)
  - Official Period: July 6 – August 3, 2021
  - Used to report on AP/IB courses, dual enrollment, structured learning experiences, course participation, and visual and performing arts participation
  - [Guidance on how Course Roster submission data](#) is used in the School Performance Reports is available in NJ SMART.
- CTE Submission
  - Practice Period: April 12 – June 30, 2021 (Currently open)
  - Official Period: July 6 – August 3, 2021
  - Used to report on CTE participants and concentrators and students earning industry-valued credentials
- SID Management
  - EOY SID Snapshot: June 30, 2021
  - Deadline to inactivate regular HS graduates: August 3, 2021
  - Graduation Snapshot (deadline to inactivate summer HS graduates): August 31, 2021
  - EOY data used for all student enrollment and demographics reporting
  - Graduation data used for graduation rates and graduation pathways reporting
- State Submission
  - Local Data Mart: Closes June 30, 2021 (Currently open)
  - Official Period: July 6 – August 3, 2021
  - Used for student enrollment and demographics reporting
  - Please note that for students to count in enrollment, students must be submitted in both SID Management and State Submission.

The [2019-2020 Data Sources resource document](#) is a helpful reference to see the source of the data in the most recent reports, and the NJDOE is currently working on updating this document for the 2020-2021 reports.

For any questions about the School Performance Reports or the data in the reports, please contact [reportcard@doe.nj.gov](mailto:reportcard@doe.nj.gov).